

City of Loretto
Minutes of Regular City Council Meeting
279 N. Medina Street, Council Chambers
January 8, 2019

1. CALL TO ORDER

Mayor Koch called the meeting to order at 7:00 p.m.

Members present: Mayor Kent Koch, Council Members Brenda Daniels, Melissa Markham, Eric Riley and Brian Sevigny.

Also present: Medina Police Sergeant Jason Nelson, Public Works Director Jeff Leuer, and City Clerk Treasurer Mary Schneider.

There was one person in the audience.

2. OATH OF OFFICE

Brenda Daniels, Eric Riley and Kent Koch were sworn into office by Clerk Treasurer Schneider.

3. PLEDGE OF ALLEGIANCE

4. SET AGENDA

The agenda was approved with the following changes:

- Under Action/Planning, add item c. Office Space Lease Amendment
- Under Action/Planning, add item d. WeCAN Support for CDBG Funding

5. APPROVE MINUTES

On a motion by Sevigny, seconded by Markham, to approve the December 11, 2018 Regular City Council Meeting Minutes as submitted.

Motion carried unanimously.

6. MEDINA POLICE REPORT

Police Sergeant Jason Nelson presented the December Police Report, noting 145 total calls for service, of which 101 were general patrols. Nelson reported it was a pretty slow month.

7. OPEN FORUM

No one came forward to speak during the Open Forum.

8. CONSENT AGENDA

- a. Resolution 2019-01, Accepting Target Donation for Holiday Train
- b. Report of Outstanding Indebtedness
- c. 2019 Open Book Meeting Date

On a motion by Sevigny, seconded by Daniels, to approve the CONSENT AGENDA as submitted.
Motion carried unanimously.

9. ACTION/PLANNING

- a. Resolution 2019-02, Annual Appointments

The Council reviewed each item in the Resolution and appointed members to various commissions.

On a motion by Sevigny, seconded by Markham, to approve Resolution 2019-02, A RESOLUTION RELATING TO THE ORGANIZATION AND ANNUAL APPOINTMENTS FOR THE CITY OF LORETTO FOR 2019 with designations as appointed during the meeting.
Motion carried unanimously.

b. County Funding for Roads and Bridges

On a motion by Koch, seconded by Markham, to approve sending letters of support to Representative Hertaus and Senator Osmek for the fair distribution of motor vehicle lease sales tax, eliminating the exclusion of Hennepin and Ramsey counties from the distribution formula.
Motion carried unanimously.

c. Office Space Lease Amendment

On a motion by Sevigny, seconded by Riley, to approve the office space lease amendment with the limit of the City's cost for buildout at \$1,200. If over \$1,200 Schneider will bring back to the February council meeting for approval.
Motion carried unanimously.

d. Resolution 2019-03, WeCAN Support for CDBG Funding

On a motion by Koch, seconded by Markham, to approve Resolution 2019-03, A RESOLUTION REQUESTING FUNDING FOR WESTERN COMMUNITY ACTION NETWORK (WECAN) THROUGH CDBG as submitted.
Motion carried unanimously.

10. INFORMATIONAL ITEMS

a. LMCIT 2018 Property/Casualty Dividend

Council reviewed. No action taken.

b. Holiday Train Update

Council reviewed. No action taken.

11. MONTHLY STAFF REPORTS

a. City Hall

1) PTO Carryover for Mary Schneider

On a motion by Markham, seconded by Daniels, to approve an extra 51.5 hours of PTO carryover for Mary Schneider, to be used by March 31st, 2019.
Motion carried unanimously.

b. Streets

1) Hennepin County Sidewalk and Bicycle CIP

Council reviewed. No action taken.

c. Water

No items were brought forward.

d. Wastewater

No items were brought forward.

e. Parks

1) Hennepin Youth Sports Facility Grant (HYSFG) Update

Clerk Treasurer Schneider reported the LCAA has paid their portion of the project costs at the Arnold Klaers Field, \$86,476.35, plus the overages at the Bob Koch Field, \$341.66, for a total of \$86,818.01. Schneider reported the request for grant reimbursement was submitted on

January 3rd and that the program administrator reviewed the request and forwarded it on to Hennepin County for payment.

- f. Stormwater
No items were brought forward.

12. MAYOR AND COUNCIL REPORTS

Mayor Koch reported on the Northwest Hennepin League of Municipalities meeting from November, stating Mike Greco, Resilient Communities Project Program Director, was the speaker. Koch stated the Resilient Communities Project is a program where graduate students and faculty from the University of Minnesota provide research and technical assistance on qualifying projects. Koch noted this may be something the City could take advantage of in the future.

Koch also reported on a Highway 55 Corridor Coalition meeting he attended, noting the group has discussed trying to get a rapid transit bus route out this way, with Loretto as a logical location for a stop.

Lastly, Koch reported that he attended a mayor's meeting with United States Representative Dean Phillips. Koch noted the resounding issue among the group was funding for transportation infrastructure.

13. FINANCIAL

- a. 2018 Year-end Bills
On a motion by Koch, seconded by Sevigny, to approve paper check numbers 22950-22964 for a total of \$15,790.
Motion carried unanimously.
- b. January Bills
On a motion by Daniels, seconded by Markham, to approve electronic check numbers 3079E-3100E and paper check numbers 22965-22975 for a grand total of \$40,508.64.
Motion carried unanimously.
- c. Monthly Balance Sheet
Council reviewed. No action taken.

14. ADJOURN

On a motion by Markham, seconded by Daniels, to adjourn at 7:46 p.m.
Motion carried unanimously.

ATTEST:

Mary K. Schneider, City Clerk Treasurer

Kent Koch, Mayor