

City of Loretto
Minutes of Regular City Council Meeting
January 10, 2012

CALL TO ORDER

Mayor Koch called the meeting to order at 7:00 p.m. Members present: Mayor Kent Koch, Council members Jeff France, Clark Lohr, John Neumann, and Tom Pedersen. Also present: City Clerk Cindy Patnode, Public Works Director Jeff Leuer, and City Attorney Paula Callies.

There were three people in the audience.

SET AGENDA

The agenda was approved with the following changes under "Informational Items": add "Discussion of A-Z" and pull the "Recycling".

APPROVE MINUTES

On a motion by Neumann, seconded by Lohr, to approve the December 13, 2011 Minutes as submitted.

Motion carried, France abstaining.

On a motion by Lohr, seconded by Koch, to approve the January 5, 2012 Minutes as submitted.

Motion carried unanimously.

RESOLUTIONS

Resolution 2012-01, Annual Appointments

On a motion by Lohr, seconded by France, to approve Resolution 2012-01, A RESOLUTION RELATING TO THE ORGANIZATION AND ANNUAL APPOINTMENTS FOR THE CITY OF LORETTO FOR 2012.

The Council went through and discussed items and appointed members to various commissions.

Motion carried unanimously.

Resolution 2012-02, Extending Agreement with Hennepin County

On a motion by Lohr, seconded by Neumann, to approve Resolution 2012-02, A RESOLUTION EXTENDING CONDITIONAL USE LICENSE AGREEMENT WITH HENNEPIN COUNTY.

Motion carried unanimously.

Resolution 2012-03, Best Management Practices for MNDOT on Hwy 55

On a motion by Lohr, seconded by France, to approve Resolution 2012-03, A RESOLUTION REQUESTING THE MINNESOTA DEPARTMENT OF TRANSPORTATION TO INCLUDE BEST MANAGEMENT PRACTICES AS PART OF ITS RESURFACING PROJECT FOR HIGHWAY 55 BETWEEN COUNTY ROAD 116 AND COUNTY ROAD 50 IN THE PIONEER-SARAH CREEK WATERSHED and to send to the regulatory agencies as requested by the watershed commission.

Motion carried unanimously.

OPEN BOOK MEETING DATE – APRIL 25, 2012

On a motion by Neumann, seconded by France, to approve the Open Book Meeting for Wednesday, April 25, 2012 from 5:00 – 6:30 p.m. at City Hall which is held by the Hennepin County Assessors.

Staff will inform them that the location should be 279 North Medina Street, Suite 260 as our tentative move in date is 4/1/12.

Motion carried unanimously.

INFORMATIONAL ITEMS

Redevelopment Committee (RAC) Update

Draft Minutes

Council reviewed the Draft RAC 11/29/11 Minutes. The next meeting Tuesday is set for January 17th at 4 p.m.

No action necessary

Members

Lohr informed the Council that two of the RAC members terms are up – Kent Torve & Kathy Taylor. He will inquire if they would like to reapply. Council consensus was to place the opening on the website and send out via email that those interested should send information by January 25th to be considered.

MEDINA POLICE REPORT

Officer McGill informed the Council of activities for December stating that there was a charge of 5th degree controlled substance (meth) due to a traffic stop and that has been forwarded to the Drug Task Force.

INFORMATIONAL ITEMS (Continued)

Holiday Train Update

A successful year with 2400 lbs of food collected and approximately \$21,500 cash donated to benefit the surrounding food shelves.

Great volunteer efforts were made by the Loretto Fire Department, Medina Police Reserves and various other Police Reserve Officers, along with local businesses that contributed to the success of this event.

Good weather also played a part. The Council thanked the Fire Dept for their role and stated that they did a great job.

Holiday Lighting Contest Winners

1st Place – Hank Pepin, 152 Creekview Lane – donation by Loretto Office Park.

2nd Place – Paul & Cindy Spaulding, 180 Hillview Lane – donation by Bistro & Loretto Auto Recondition.

3rd Place – Loren & Cec Vieau, 180 Meadow Drive – donation West Hennepin Auto & Tire.

4th Place – Joe & Barb Koch, 185 Hillview Lane – donation by Delano Herald Journal.

The neighborhood award went to Meadow Drive area (bragging rights).

The Business award went to the Choo Choo Bar & Restaurant.

The Council wish to thank all those that decorated their homes and businesses to make Loretto look very festive and to the Medina PD for judging the event.

Pay Equity Report

The city received notice that it passed the compliance test that was submitted for the year 2010.

Quiet Zone

Koch informed the Council that a business in Plymouth approached him with information of their role regarding Quiet Zones. Council direction was to have Koch schedule them at a future Council meeting to inform the Council as a whole. Direction was to also have the engineers attend that meeting.

911 Emergency Communications Facility

The County received final approval of the schematic design for the 911 Emergency Communications Facility and plan to break ground in the summer/fall of 2012. A letter also came out regarding a possible policy change regarding the services and financial costs of dispatch. They recommended contacting the city representative on the Hennepin County Board to discuss this potential change.

A-Z Update

A lengthy discussion took place regarding the appearance of the property at 350 North Medina Street (A-Z).

Summary of discussion:

History time line regarding water issues; code violations regarding no water and sewer in the building; status of vehicle violations; status of indoor code violations; prior agreement was to keep everything up to code and maintained; written updates from the Code Enforcement Officer; frustration of the appearance of the property; level of enforcement; and financial impact on moving forward legally.

Councilors France and Neumann stated that they will set up a meeting with the owner to discuss improvements to the property and report back to the Council. Council consensus was to get an update from the Code Enforcement Officer from December.

******* The Attorney was dismissed at 8:02 p.m. *******

MONTHLY REPORTS

City Hall

Council consensus was to submit a letter to the Loretto Fire Dept. regarding the termination of the current lease effective 4/1/12 and to thank them for being good landlords to the City.

Streets

No items brought forward.

Water

No items brought forward.

Wastewater

Wastewater Treatment Facility Permit (WWTFP) requirement

As per the city's WWTFP, a plan is to be submitted for MPCA review and approval of how the city will adhere to the phosphorus loading discharge of zero.

Staff requested direction of how the Council would like to proceed: request the TMDL numbers to be reallocated within Loretto or start planning for a future hook up to the MUSA line as the permit expires in 2015 and it's stated that Loretto has to meet the provisions by 2017.

Council consensus was to contact the city's representative at the MPCA and set up a meeting with staff and Councilor Neumann to discuss the possible reallocation of the Lake Independence TMDL numbers within the City of Loretto.

Parks

No items were brought forward.

Storm water

Camera at compost site

Council consensus is to hold off on a camera purchase since the business owner has given permission to Leuer to review the cameras that will be placed in that area.

FINANCIAL

Review of final bills and last payroll for 2011

On a motion by Lohr, seconded by France, to approve check #'s 1028E-1046E and 19669-19687 in the amount of \$21,314.02.

Motion carried unanimously.

January Bills

On a motion by Lohr, seconded by France, to approve check #'s 1047E – 1051E and 19688-19708 in the amount of \$15,525.12.

Motion carried unanimously.

ADJOURN

On a motion by Neumann, seconded by Koch, to adjourn at 8:21 p.m.

Motion carried unanimously.

ATTEST:

Cynthia J. Patnode, City Clerk

Kent Koch, Mayor