

City of Loretto
Minutes of Regular City Council Meeting
279 N. Medina Street, Council Chambers
January 13, 2026

1. CALL TO ORDER

Mayor Koch called the meeting to order at 7:00 p.m.

Members present: Mayor Kent Koch, Council Members Brenda Daniels, Jeff Leuer, Melissa Markham, and Ben Scanlon.

Also present: City Engineer Nick Wyers, Medina Public Safety Sergeant Kevin Boecker, Public Works Director Jake Leuer, and City Clerk Treasurer Mary Schneider.

There was one person in the audience.

2. PLEDGE OF ALLEGIANCE

3. SET AGENDA

The agenda was approved as submitted.

4. MEDINA PUBLIC SAFETY REPORT

Sergeant Boecker presented the December report, noting one hundred fifty-seven total calls for service, of which one hundred thirty-three were general patrols.

5. OPEN FORUM

No one came forward to speak during the Open Forum.

6. CONSENT AGENDA

- a. Resolution 2026-02, 2025 Volunteer Appreciation
- b. Resolution 2026-03, Hennepin County Activities Grant Agreement PR00008015, John Deere Gator 4x4
- c. Resolution 2026-04, Holiday Train Lions Club Donation
- d. Resolution 2026-05, Hennepin County Recycling Agreement
- e. Outstanding Indebtedness Report
- f. Pay Equity Report
- g. 2025 Safety Training Agreement, SafeAssure
- h. 2026 Employee Benefits Summary, Amending HSA Payment Schedule
- i. City Council Minutes of December 9, 2025
- j. 2025 Year-end Bills, consisting of paper check numbers 26593 through 26621 totaling \$44,870.09.
- k. January Bills, consisting of electronic check numbers 5394E through 5438E and paper check numbers 26622 through 26649, totaling \$344,721.77.
- l. Monthly Balance Sheet
- m. Year-end Financial Reports

On a motion by Daniels, seconded by Leuer, to approve the CONSENT AGENDA as submitted.
Motion carried unanimously.

7. ACTION/PLANNING

- a. Resolution 2026-01, Annual Appointments

On a motion by Markham, seconded by Daniels, to approve Resolution 2026-01, A RESOLUTION RELATING TO THE ORGANIZATION AND ANNUAL APPOINTMENTS FOR THE CITY OF LORETTO FOR 2026.

Motion carried unanimously.

- b. Year-end Transfers
On a motion by Markham, seconded by Daniels, to approve year-end transfers as presented. Motion carried unanimously.
- c. Hennepin County Healthy Tree Canopy Grant
Mayor Koch reported that the Hennepin County grant administrators determined that the city's tree inventory completed in 2025 meets their conditions to be eligible to skip Step 1 and apply directly for Step 2. Koch noted the 2026 grant cycle opens on January 20th and closes on March 3rd, with a February 4th information webinar.

Council directed staff to complete the application process and bring the completed application to the February council meeting for approval.

8. INFORMATIONAL ITEMS

- a. Holiday Train Report
Council reviewed. No action was taken.

9. MONTHLY STAFF REPORTS

- a. City Hall
No items were brought forward.
- b. Streets
No items were brought forward.
- c. Water
No items were brought forward.
- d. Wastewater
 - 1) Sewer Blockage Repair Costs
No items were brought forward.
- e. Parks
 - 1) Grants
Council discussed the Hennepin Youth Sports Grant of \$10,000 for a gator to be used at the ballfields. Koch noted the Capital Improvement Plan (CIP) includes funding allocations for the purchase of the gator replacement.

Council directed Schneider to fund the remaining cost of the gator using the allocations in the CIP.
- f. Stormwater
 - 1) Termination of MS4
Council reviewed a letter from the MPCA notifying the city that its coverage under the NPDES/SDS General Permit for Municipal Separate Storm Sewer Systems (MS4) has been terminated. Schneider stated she confirmed with the MPCA that there are no further reporting requirements for the city.

Council directed Schneider to withdraw the city's membership to the MN Cities Stormwater Coalition, which is a group that advocates for the interests of MS4 cities.

10. MAYOR AND COUNCIL REPORTS

Koch reported he attended the Northwest Hennepin League of Municipalities meeting with State legislators discussing this year’s bonding bill. Koch also reported he attended a Highway 55 Corridor Coalition meeting where he was re-elected Chair of the committee.

Council Member Daniels reported that the LMCC closed on the sale of the building owned by the Joint Powers group and have fully moved into the Long Lake Public Works building.

11. ADJOURN

On a motion by Scanlon, seconded by Daniels, to adjourn at 7:25 p.m.
Motion carried unanimously.

ATTEST:

Mary K. Schneider, City Clerk Treasurer

Kent Koch, Mayor