

**City of Loretto**  
**Minutes of Regular City Council Meeting**  
**279 N. Medina Street, Council Chambers**  
**February 12, 2019**

**1. CALL TO ORDER**

Mayor Koch called the meeting to order at 7:00 p.m.

Members present: Mayor Kent Koch, Council Members Brenda Daniels, Melissa Markham, Eric Riley and Brian Sevigny.

Also present: City Attorney Paula Callies, Medina Police Chief Ed Belland, Public Works Director Jeff Leuer, and City Clerk Treasurer Mary Schneider.

There were two people in the audience.

**2. PLEDGE OF ALLEGIANCE**

**3. SET AGENDA**

The agenda was approved with the following changes:

- Under City Hall, add item 1) Citizen Complaint Form

**4. APPROVE MINUTES**

On a motion by Sevigny, seconded by Daniels, to approve the January 8, 2019 Regular City Council Meeting Minutes as submitted.

Motion carried unanimously.

**5. MEDINA POLICE REPORT**

Police Chief Belland presented the January Police Report, noting 140 total calls for service, of which 108 were general patrols. Belland reported there were approximately nine traffic contacts, noting there has been better compliance on winter parking, so not as many tickets. Belland noted there was one heroin overdose where the officer administered Narcan and saved the person's life. There was also one stolen truck on St. John's Street that has not been recovered, one fraud case with stolen ID and one narcotics arrest of a juvenile who was released to parents.

**6. OPEN FORUM**

No one came forward to speak during the Open Forum.

**7. CONSENT AGENDA**

- a. Resolution 2019-04, Accepting Lions Club Donation for Holiday Trees
- b. Resolution 2019-05, Approving Participation in Hennepin County Housing and Redevelopment Authority Activities
- c. Federal Surplus Property Eligibility Agreement

On a motion by Daniels, seconded by Markham, to approve the CONSENT AGENDA as submitted. Motion carried unanimously.

**8. ACTION/PLANNING**

- a. Wellhouse Fence Replacement

Council reviewed quotes submitted by Public Works Director Leuer to replace the eighty foot fence that was removed when the path was put in for the Chippewa Estates Development.

Council consensus was that since the fence was there before the path was put in, it would be reasonable to replace it.

Council Member Markham stated she does not support putting the fence back as she feels it does not serve the public as a whole.

On a motion by Sevigny, seconded by Daniels, to approve the D'FENCE quote in the amount of \$3,340 to replace the eighty feet of fencing along the Wellhouse property line.

Motion carried, Markham opposing.

b. Chippewa Estates Request for Reimbursement of Development Costs

Council reviewed a request for reimbursement of development costs submitted by Chad Johnson of CRJ Properties. Council consensus was to take the engineer's recommendation that these costs should remain the developer's costs.

c. New Storage Space Buildout Quote

On a motion by Sevigny, seconded by Daniels, to approve the buildout quote for the new storage space for \$2,056.39

Motion carried unanimously.

d. Resolution 2019-06, Postponing Repayment of Interfund Loans for Lions Park Building Preliminary Engineering

On a motion by Riley, seconded by Daniels, to approve Resolution 2019-06, A RESOLUTION POSTPONING REPAYMENT OF INTEFUND LOANS FROM THE CAPITAL FUND FOR THE LIONS PARK BUILDING PROJECT PRELIMINARY EXPENDITURES.

Motion carried unanimously.

## 9. INFORMATIONAL ITEMS

a. Holiday Train Update

Council reviewed. No action taken.

b. 2040 Comp Plan Update

Council reviewed and directed staff to work with City Planner and Engineer to make necessary changes, regarding the Parks and Trails Plan and the need for a CIP, find out how other cities have fulfilled this requirement.

c. County Funding for Roads and Bridges - Osmek Reply to Letter of Support

Council reviewed. No action taken.

## 10. MONTHLY STAFF REPORTS

a. City Hall

1) Citizen Complaint Form

Council reviewed a complaint from a resident who is not in favor of adding on to the Highland's Playground.

b. Streets

Public Works Director Leuer reported staff will be removing snow between the sidewalk and the boulevards on Summit Avenue and Creekview Lane, and Sunnyridge Lane.

Leuer reported the group doing the butterfly garden area is asking if the mowing plan for the east side of Hillview Lane South could be adjusted allowing for the planting of pollinator friendly plants, such as milkweed. Leuer stated he would bring more information to an upcoming council meeting.

c. Water

No items were brought forward.

d. Wastewater

1) Wenck Proposal for Additional Wastewater Engineering

On a motion by Sevigny, seconded by Markham, to approve the Wenck quote for additional wastewater engineering in the amount of \$35,170 for three areas of engineering for MCES connection project.

Motion carried unanimously.

e. Parks

1) Hennepin Youth Sports Facility Grant (HYSFG) Update

Clerk Treasurer Schneider reported the City has received grant reimbursement from Hennepin County in the full amount of \$54,500, making the City whole on the project.

2) Sports Equipment and Playground Grants

Council Member Markham stated the Parks Committee would like to apply for the Hennepin County Playground grant for improvements to the Highlands Park. Council reviewed a quote from Northland Recreation in the amount of \$35,581.

On a motion by Riley, seconded by Daniels, to approve applying for the playground grant for the Highlands Playground.

Motion carried unanimously.

On a motion by Koch, seconded by Markham, to apply for an equipment grant for the same items applied for during the last cycle.

Motion carried unanimously.

3) LCAA 2018 Annual Report

Council reviewed. No action taken.

f. Stormwater

No items were brought forward.

**11. MAYOR AND COUNCIL REPORTS**

No reports were given.

**12. FINANCIAL**

a. February Bills

On a motion by Sevigny, seconded by Daniels, to approve electronic check numbers 3101E-3127E and paper check numbers 22976-23018 for a grand total of \$79,566.14.

Motion carried unanimously.

b. Monthly Balance Sheet

Council reviewed. No action taken.

**13. ADJOURN**

On a motion by Dnaiels, seconded by Sevigny, to adjourn at 7:37 p.m.

Motion carried unanimously.

**ATTEST:**

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Mary K. Schneider, City Clerk Treasurer

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Kent Koch, Mayor