

**City of Loretto**  
**Minutes of Emergency City Council Meeting**  
**279 N. Medina Street, Council Chambers**  
**Telephonic Meeting**  
**May 29, 2020**

**1. CALL TO ORDER**

Mayor Koch called the meeting to order at 1:00 p.m.

Koch gave a brief introduction explaining that the emergency meeting, as permitted under Minnesota's Open Meeting Law, Minnesota Statutes Section 13D.04, subdivision 3, was needed to consider a Resolution to establish regulations and the process for licensed restaurants and bars to expand outdoor service in accordance with Executive Order 20-56. Koch stated that the COVID-19 pandemic and the state and local emergencies have had a significant economic impact upon our community. Executive Order 20-56 allows bars and restaurants to open on June 1, 2020, and immediate consideration of the Council to authorize Temporary Outdoor Dining is necessary to allow our community to open up quickly and safely and to address the economic and mental health impacts of the pandemic here in Loretto.

Koch stated the meeting is being conducted by telephonic means pursuant to Minnesota Statutes Section 13D.021 and as authorized by Resolution 2020-09 as necessary due to the COVID-19 pandemic. All votes at telephonic meetings will be conducted by roll.

Koch stated that Clerk Treasurer Schneider is physically present at the regular meeting location at City Hall, but Council Members and staff are participating through telephonic means.

Koch asked all members of the Council to identify themselves for the record. Members present included Mayor Kent Koch, Council Members Brenda Daniels, and Brian Sevigny. Council Members Melissa Markham and Eric Riley were absent.

Koch asked all staff members to identify themselves for the record. Staff present included City Attorney Jared Shepherd, Medina Police Sergeant Jason Nelson, Public Works Director Jeff Leuer, and City Clerk Treasurer Mary Schneider.

Koch verified that all Council Members and staff could hear one another and can hear all discussion and testimony.

Koch noted that members of the public have been provided notice of this meeting and the ability to participate by calling in to the teleconferencing system. Koch asked the public to continue to monitor the City's website for information on future meetings, which will include information on submitting public comments and monitoring the meetings through Zoom meeting links and call-in numbers.

There were three people from the public monitoring the meeting.

**2. ACTION/PLANNING**

- a. Resolution 2020-17, Establishing Temporary Outdoor Dining Program During Local Emergency  
On a motion by Sevigny, seconded by Daniels, to approve Resolution 2020-17, A RESOLUTION ESTABLISHING TEMPORARY OUTDOOR DINING PROGRAM DURING LOCAL EMERGENCY removing specific references to 50 person capacity and replacing with "not to exceed capacity

limits set by the State"; remove item 3(c), limits on the amount of parking spaces that can be used; and add item 3(l) as submitted at the meeting.

A vote was taken by roll call. Mayor Koch and Council Members Daniels and Sevigny voted in favor. Council Members Markham and Riley were absent.

Motion carried.

### **3. ADJOURN**

On a motion by Sevigny, seconded by Daniels, to adjourn at 1:38 p.m.

A vote was taken by roll call. Mayor Koch and Council Members Daniels and Sevigny voted in favor. Council Members Markham and Riley were absent.

Motion carried.

### **ATTEST:**

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Mary K. Schneider, City Clerk Treasurer

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Kent Koch, Mayor