

**City of Loretto**  
**Minutes of Regular City Council Meeting**  
**279 N. Medina Street, Council Chambers**  
**July 14, 2015**

**1. CALL TO ORDER/SET AGENDA**

Mayor Koch called the meeting to order at 7:00 p.m.

Members present: Mayor Kent Koch, Council Members Cari Girk, Henry Pepin and John Neumann.

Members excused: Council Member Brenda Daniels

Also present: Public Works Director Jeff Leuer, City Attorney Paula Callies, Medina Police Chief Ed Belland, City Clerk Treasurer Mary Schneider.

There were two people in the audience who arrived at approximately 7:30 p.m.

The agenda was approved as submitted.

**2. APPROVE MINUTES**

On a motion by Koch, seconded by Girk, to approve the June 9, 2015 City Council Meeting Minutes as submitted.

Motion carried unanimously.

**3. MEDINA POLICE REPORT**

Police Chief Belland gave the June police report, stating it was a busy month with seventeen traffic contacts and eighty-four general patrols. Belland reported there were also two civil disturbances, a verbal domestic call, two loud parties, two suspicious activities, an overweight vehicle call, ordinance violations, one terroristic threat against an individual, one second-degree burglary, one small amount of drugs and one drug paraphernalia incident.

**4. CONSENT AGENDA**

- a. Resolution 2015-11, Fun Fest Donations
- b. USA Inflatables Agreement for Fun Fest

On a motion by Neumann, seconded by Girk, to approve the CONSENT AGENDA as submitted.

Motion carried unanimously.

**5. ACTION/PLANNING**

a. A to Z Auto

Mayor Koch stated the notice of violation letter from City Attorney Callies to Mr. Miller dated June 12, 2015 was included in the council packet for review. Police Chief Belland reported four different vehicles were towed on June 23<sup>rd</sup> under the supervision of the Medina Police and two additional vehicles were towed by Mr. Miller himself.

Council Member Neumann noted additional photos were taken of the premises on July 8, 2015.

On a motion by Neumann, seconded by Girk, directing Clerk Treasurer Schneider to prepare and send Mr. Miller an invoice for administrative costs the City incurred related to the abatement, per City Code Section 525:30.

Motion carried unanimously.

b. 400 Medina Street North

Mayor Koch stated the owners of 400 Medina Street North have been contacted regarding the nuisance violation of debris on their property, photos of the property are included in the council packet. Council Member Neumann noted some of the debris has been removed. Clerk Treasurer

Schneider stated the owner called and left a voice message stating they would remove the rest of the debris by Friday, July 17, 2015.

c. LMCIT Liability Waiver

On a motion by Koch, seconded by Pepin, directing Clerk Treasurer Schneider to complete the Liability Waiver form indicating the City does not waive the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04.  
Motion carried unanimously.

**6. INFORMATIONAL ITEMS**

a. Fun Fest Planning Update

Clerk Treasurer Schneider reported the Choo Choo Restaurant will be doing the food at the Fun Fest this year, the menu to be determined. 21<sup>st</sup> Century Bank will be sponsoring a caricature artist for three hours, booking yet to be confirmed. Schneider stated planning is going well and the next meeting will be on Thursday, July 23, noon at City Hall.

b. Hennepin County Recycling Grant – First Half

Mayor Koch noted the City received its first half of the 2015 recycling grant from Hennepin County in the amount of \$1,253.00. Council reviewed. No action taken.

c. Railroad Property Valuation

Mayor Koch reported on communications he has had with Hennepin County regarding the property tax assessments for railroad properties. Koch noted the state determines assessment values and that the process is being reviewed at this time. Koch stated this could benefit the City since the railroad's three parcels in the City comprise seven percent of the land in Loretto. Koch also noted only one of the three parcels shows any land or tax value on Hennepin County's website.

d. County Road 19 and CSAH 11 Intersection Safety Improvements

Mayor Koch reported on communications he has had with Hennepin County regarding County Road 19 and CSAH 11 intersection safety improvements, stating Hennepin County agrees there is a need for safety improvements and is working on a plan for project details. Koch noted the intersection improvements would benefit the region due to CR 19 being an increasingly used thoroughfare for commuters trying to get into and out of the metro area.

e. RAC Update

Council Member Girk reported on a Redevelopment Advisory Committee (RAC) meeting that took place on July 9<sup>th</sup>, stating the RAC has determined the purchase of the corner lot is not recommended at this time, due to the current real estate climate and the budget demands on the City at this time. Girk stated the RAC would like to focus its efforts on promoting the City and all it has to offer, including convenient location, local restaurants, regional park systems, bike/walking trail and great ballfields, to name a few.

**7. MONTHLY REPORTS**

a. City Hall

1) Paula An-Kumara, Water Quality Concerns

Paula An-Kumara, 605 Sunnyridge Lane, addressed the Council with concerns about her water quality. An-Kumara presented Council with a used reverse osmosis (RO) filter showing how slimy and clogged it becomes after only seven months. An-Kumara presented Council with a photo of her neighbor's filter after two years of being used in the same type of system, showing that filter barely looks used. Public Works Director Leuer explained the phosphates in the water grab the iron out and since it's heavier, the iron gets clogged in the filters. Leuer stated because the line is a dead-end line, not looped, the sediments are not moved out as easily by flushing the hydrants. Leuer stated he cannot explain why her neighbor would have less of a problem. Leuer stated he would request help from the Minnesota Rural Water Association. They will come out and evaluate the situation and make recommendations for a

solution. An-Kumara noted that she had sent a letter and a portion of her used filter to the MPCA. The MPCA called her and told her the City is in compliance with all standards for the water provided to residents and businesses.

2) Complaint/Concern/Request/Suggestion

Clerk Treasurer Schneider reported there was one complaint/concern regarding the flushing of Koecheler's private hydrant and whether there is any system in place to track if and when the hydrant is being flushed. The complainant stated their water smells and looks bad. Public Works Director Leuer noted the City flushes all the city hydrants twice per year, in April and October. During the months in between, the City only flushes about six key hydrants. This system flushes most of the sediments from the lines. Leuer reported Mr. Koecheler has been given permission to flush his hydrant every second Wednesday between the hours of 8:00 a.m. and 11:00 a.m., but the City is not tracking whether or not he is doing so.

On a motion by Neumann, seconded by Koch, to appoint Council Member Girk to meet with the complainant and Mr. Koecheler to try to work something out and report back to the Council at the August council meeting.  
Motion carried unanimously.

b. Streets

No items brought forward.

c. Water

No items brought forward.

d. Wastewater

1) Infiltration & Inflow Annual Report

Public Works Director Leuer stated the Infiltration & Inflow Annual Report was completed by Wenck and submitted to the MPCA. Leuer noted the activities listed on the report are worked on continually throughout the year.

e. Parks

1) Hennepin County Youth Sports Grant

Mayor Koch noted the official application will come out in August for the facilities grant and stated this is a matching grant program with funds reimbursed after the project is completed.

Council Member Pepin stated he would like Council to review how many softball fields the City wants to maintain based on how much they are being used. Pepin noted there are currently three fields being maintained, with only two being used on a regular basis.

f. Stormwater

1) 2016 Pioneer-Sarah Creek Watershed Management Commission (PSCWMC) Budget

Council Member Girk reported the PSCWMC approved the 2016 Operating Budget and is open to feedback from member cities before August 13<sup>th</sup>. Girk noted the increase for the City would be \$174.01, a three and a half percent increase over last year's membership dues.

## 8. FINANCIAL

a. July Bills

On a motion by Koch, seconded by Girk, to approve electronic check numbers 2046E-2082E and paper check numbers 21213-21255 for a grand total of \$94,849.34.  
Motion carried unanimously.

b. Monthly Balance Sheet

On a motion by Neumann, seconded by Girk, to accept the monthly balance sheet as submitted.  
Motion carried unanimously.

**9. OTHER**

Mayor Koch noted the next council meeting is on August 11<sup>th</sup> and the budget workshop will be the following Tuesday, August 18<sup>th</sup> at 6:00 p.m.

**10. ADJOURN**

On a motion by Girk, seconded by Neumann, to adjourn at 8:09 p.m.  
Motion carried unanimously.

**ATTEST:**

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Mary K. Schneider, City Clerk Treasurer

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Kent Koch, Mayor