

City of Loretto
Minutes of Regular City Council Meeting
279 N. Medina Street, Council Chambers
August 11, 2015

1. CALL TO ORDER/SET AGENDA

Mayor Koch called the meeting to order at 7:00 p.m.

Members present: Mayor Kent Koch, Council Members Brenda Daniels, Cari Girk, Henry Pepin and John Neumann.

Also present: Public Works Director Jeff Leuer, City Attorney Paula Callies, Medina Police Officer Keith Converse, City Clerk Treasurer Mary Schneider.

There were 2 people in the audience.

The agenda was approved with the following changes:

- Under **WATER**, add item 1) **Private Hydrant Flushing**

2. APPROVE MINUTES

On a motion by Girk, seconded by Pepin, to approve the July 14, 2015 City Council Meeting Minutes as submitted.

Motion carried unanimously.

3. PRESENTATIONS

a. SunShare Proposal

SunShare Commercial Sales Director Matthew Bowers presented a proposal for a subscription to a SunShare Community Solar Garden. Council reviewed and directed Clerk Treasurer Schneider to include the proposal as an agenda item for the August 18th Budget Workshop.

4. MEDINA POLICE REPORT

Officer Converse presented the July police report, noting there were eight speeding citations, one over the fog-line citation, three seatbelt citations, one headlight citation, one personal injury call, one welfare check, two disturbance/loud party calls, two loose dog calls, and ninety-five general patrols.

5. CONSENT AGENDA

- a. Resolution 2015-12, Amendment to Hennepin County Recycling Grant Agreement
- b. Resolution 2015-13, Fun Fest Donations

On a motion by Pepin, seconded by Neumann, to approve the CONSENT AGENDA as submitted.
Motion carried unanimously.

6. ACTION/PLANNING

a. 400 Medina Street North

Mayor Koch reported the property has been foreclosed upon by the bank and that the previous owners have indicated they will remove the debris before they move out. No action taken.

b. Set Date for Truth in Taxation Hearing

On a motion by Girk, seconded by Pepin, to approve Tuesday, December 8th, 2015 at 7:00 p.m. for the Truth in Taxation hearing.

Motion carried unanimously.

7. INFORMATIONAL ITEMS

a. Fun Fest Planning Update

Clerk Treasurer Schneider reported the planning committee met on July 23rd. A map of the event was approved and will be on the city's website and posted at the event. The Choo Choo will be doing the main food stand and will be doing beer sales as well, menu to be determined. The Lions will be doing an ice cream and cotton candy stand and there will be an additional vendor who will be doing mini donuts and jalapeno pepper poppers. Schneider stated Mayor Koch volunteered to recruit players for the community softball team. City staff is working on marketing efforts and finalizing planning details. Schneider noted volunteers are needed to supervise the inflatables during the event.

b. Parks and Event Recycling Update

Clerk Treasurer Schneider reported Randy's Environmental Services will be delivering four recycling carts to the Softball Complex and one to the Lions Park on August 18th. Randy's has agreed to allow the City to place labels provided by Hennepin County that will help to identify the carts as recycling only. Once the labels are placed, each recycling cart will be paired with a garbage cart. Schneider noted these efforts are to reduce the likelihood of users putting trash in the recycling carts.

Schneider also reported Randy's will be delivering an additional twelve recycling carts on September 1st for use at the Fun Fest event. Schneider stated city staff will be placing temporary signs on the carts to help identify them as recycling only. Schneider noted the Hennepin County event recycling carts are open-topped and would likely create a problem with bees.

c. Transportation Funding Aid to Small Towns and Cities

Mayor Koch referenced a letter from Representative Hertaus announcing a one-time aid to small cities for transportation projects, with funds to be disbursed in 2015. Koch noted Loretto will receive a total of \$13,022.

d. Fire Department Mid-Year Report

Council reviewed. No action taken.

8. MONTHLY REPORTS

a. City Hall

1) Complaint/Concern/Request/Suggestion

There were no complaints to report.

b. Streets

No items brought forward.

c. Water

1) Private Hydrant Flushing

Mayor Koch reported Mr. Gary Koecheler agreed to flush his private hydrant each second Wednesday of the month, April through October, during the time approved by the City, and that he would notify City Hall when the flushing has been completed.

Council Member Girk stated she wants to see a more formal written agreement so that future councils and staff have a record of what was agreed to and what's expected.

On a motion by Girk, to get a written agreement in place with Mr. Koecheler regarding the flushing of his private hydrant.

Council discussed. Motion failed due to lack of a second.

Council consensus was to have Mayor Koch meet with Mr. Koecheler to discuss a written agreement regarding the hydrant flushing procedure and schedule.

- d. Wastewater
 - 1) Waste Load Allocation Annual Report
Council reviewed. No action taken.

Public Works Director Leuer reported there is an upcoming meeting between the City and the MPCA to discuss the Phosphorus Management Plan. Leuer stated he, Mayor Koch and City Engineer Kent Torve will represent the City at this meeting.

- e. Parks
 - 1) Hennepin County Youth Sports Grant
Public Works Director Leuer stated he would like to put in an equipment grant application for a new mower.
- f. Stormwater
Council Member Daniels asked for confirmation that the City wants to keep the watershed a commission and not go to a district. Council consensus was that it is in the best interest of the City of Loretto for the watershed to remain a commission at this time.

9. FINANCIAL

- a. August Bills
On a motion by Girk, seconded by Daniels, to approve electronic check numbers 2083E-2110E and paper check numbers 21256-21291 for a grand total of \$94,663.59.
Motion carried unanimously.
- b. Monthly Balance Sheet
Council reviewed.
No action taken.

10. OTHER

No items brought forward.

11. ADJOURN

On a motion by Girk, seconded by Pepin, to adjourn at 7:57 p.m.
Motion carried unanimously.

ATTEST:

Mary K. Schneider, City Clerk Treasurer

Kent Koch, Mayor