

**City of Loretto**  
**Minutes of Regular City Council Meeting**  
**September 11, 2012**

**CALL TO ORDER**

Mayor Koch called the meeting to order at 7:00 p.m. Members present: Mayor Kent Koch, Council members Jeff France, John Neumann, and Tom Pedersen. Also present: City Clerk Cindy Patnode, Public Works Director Jeff Leuer, City Attorney Paula Callies, City Planner Bob Kirmis, Medina Police Chief Ed Belland and Council Candidate Hank Pepin. Councilor Clark Lohr was excused.

There were three people in the audience.

**SET AGENDA**

The agenda was approved as submitted.

**APPROVE MINUTES**

On a motion by Neumann, seconded by Koch, to approve the August 9, 2012 Minutes as submitted.

Motion carried unanimously.

On a motion by Koch, seconded by France, to approve the August 21, 2012 Budget Workshop Notes as submitted.

Mayor Koch informed the Council that the park budget comment regarding the high percentage of budget includes the Fun Fest and Holiday Train expenditures which are not "true" park expenditures.

Motion carried unanimously.

**MEDINA POLICE REPORT**

Chief Belland informed the Council of activities in August stating that Loretto had some domestic issues during the month. Some of the issues ended up in restraining orders being placed and harassment charges being made which will increase the criminal attorney bill for the remainder of the year and into the next. Cities are charged for jail time and one of the individuals required overnights so that will also increase the financial obligation of the city. Belland stated that plans for relocating the police department are on track to be into the space by the end of 2013. The new location will be near County Road 116 and Hwy 55.

**SIGN ORDINANCE UPDATE**

Planner Kirmis reviewed with the Council the information from the packet regarding the sign amendments and a rezoning district.

Council direction was to revise wording to make reference to all commercial zoning districts in regards to the dynamic display sign amendment.

On a motion by Koch, seconded by Neumann, to schedule a public hearing for the amendments and rezoning for the October Council meeting.

Motion carried unanimously.

**The Planner was dismissed at 7:24 p.m.**

**RESOLUTIONS 2012-18 AND 2012-21**

Resolution 2012-18, Accepting Donations

On a motion by Neumann, seconded by France, to approve Resolution 2012-18, A RESOLUTION ACCEPTING DONATIONS FROM AREA RESIDENTS AND BUSINESSES FOR THE LORETTO FUN FEST.

Motion carried unanimously.

Resolution 2012-19, Preliminary Levy & Budget

On a motion by Koch, seconded by Neumann, to approve Resolution 2012-19, A RESOLUTION SETTING THE 2013 PROPOSED GENERAL FUND BUDGET AND APPROVING THE PROPOSED 2012 PROPERTY TAX LEVY, COLLECTIBLE IN 2013.

Summary of discussion:

Sign replacement within the city; public works budget has been cut as far as Leuer feels it can be; a possible future budget workshop; determination of wages prior to the final certification date in December.

Motion carried unanimously.

Resolution 2012-20, Certifying delinquent taxes

On a motion Neumann, seconded by Koch, to approve Resolution 2012-20, A RESOLUTION DIRECTING DELINQUENT UTILITY CHARGES BE PLACED ON THE 2013 PROPERTY TAX ROLLS.

Patnode informed the Council that "Exhibit A" of the Resolution may change based on payments received by September 25<sup>th</sup>.

Motion carried unanimously.

Resolution 2012-21, Met Council Interceptor Study

On a motion by Neumann, seconded by France, to approve Resolution 2012-21, A RESOLUTION REQUESTING METROPOLITAN COUNCIL TO STUDY INTERCEPTOR SERVICE FOR LORETTO, INDEPENDENCE, GREENFIELD, NORTHWEST MEDINA, AND WESTERN CORCORAN.

Motion carried unanimously.

**COOPERATIVE PURCHASING**

On a motion by France, seconded by Pedersen, to approve the Mayor and City Clerk to sign the State Cooperative Purchase Agreement.

Motion carried unanimously.

**LAKE MINNETONKA COMMUNICATIONS COMMISSION (LMCC) BUDGET**

On a motion by Neumann, seconded by Koch, to approve the 2013 Proposed Budget for the LMCC.

Motion carried, France opposed.

**REDEVELOPMENT COMMITTEE ITEMS**

**Minutes**

The Council reviewed the 8/9/12 Redevelopment Minutes.

No action taken.

## **INFORMATIONAL ITEMS**

### Recycling Update

Incentive winners for the month: Recycling – Smith family; Organic – Elsen family.

### County dispatch Policy Discussion

A meeting will be held to discuss the new emergency 911 Dispatch fees that may be implemented with the new County Dispatch Center. Leuer will attend the meeting held on 9/13/12 at the County Government Center on behalf of the city and fire department. Belland will also be attending on behalf of the police department.

### West Hennepin Auto Fence Update

The Council discussed the fence issue at West Hennepin Auto (WHA) and what avenue they will proceed with to bring it into compliance. Councilor Neumann has been trying to negotiate a solution with the two property owners to no avail.

The Council directed the Code Enforcement Officer to make a visual inspection and document all violations and forward them to the City Attorney who was directed to formulate a letter that gives WHA two weeks time to come into compliance.

## **MONTHLY REPORTS**

### **City Hall**

Councilor France is verbally withdrawing from the Council race although his name will still be on the ballot. He felt that he just wanted residents to have a choice and since there ended up having four candidates for two positions, he's willing to step down.

**\*\*\*\*\* The Attorney was dismissed at 8:07 p.m. \*\*\*\*\***

### **Streets**

No items brought forward.

### **Water**

No items brought forward.

### **Wastewater**

No items brought forward.

### **Parks**

#### Hennepin County Youth Sports Grant

Leuer informed the Council that he was assigned to work on the Youth Sports Grant and was looking for input from the Council. There are two grants – one for sports equipment and one for facilities. He stated that the Park Committee voted for a backstop for the equipment grant but he needed more input on the facility grant.

After a lengthy discussion regarding the type of match that the city would be asking for and the type of plan to renovate the baseball complex with ADA bathrooms, the Council decided to resubmit last year's grant application with the removal of the deck/bleacher project (which was completed this year) and request a 75/25 match. Council direction was to hold a "Parks Long Range Planning Workshop" since these grant funds are eligible due to the Twins Stadium tax and Loretto should be submitting applications annually.

On a motion by France, seconded by Pedersen, to adopt Resolution 2012-22, A RESOLUTION OF THE CITY OF LORETTO AUTHORIZING FILING OF APPLICATION AND EXECUTION OF AGREEMENT TO RENOVATE THE BASEBALL COMPLEX UNDER THE PROVISIONS OF THE HENNEPIN YOUTH SPORTS PROGRAM

Motion carried unanimously.

### **Storm water**

Leuer informed the Council that the Stormwater Project to address phosphorus limits as per the Lake Sarah TMDL has been let for bids and the opening will take place at 11 a.m. on Friday, September 21<sup>st</sup> at the Loretto City Hall.

The earliest construction date is October 22, 2012 and the completion date is May 31, 2013. Leuer will be meeting with Nick & Katie Oeffling to get an easement signed and submitted to the engineers, Hakanson/Anderson. Leuer further stated that Xcel may be holding up the project due to lines needing to be moved and no schedule date from them at this time. He is hopeful most of the expense for that will be within the project costs.

### **FINANCIAL**

#### **September Bills**

On a motion by Koch, seconded by Neumann, to approve check #'s 1222E-1242E and 19938-19964 in the amount of \$60,299.99.

Motion carried unanimously.

#### **Monthly Balance Sheet and the YTD Report**

Council reviewed.

No action taken.

### **ADJOURN**

On a motion by France, seconded by Neumann, to adjourn at 8:40 p.m.

Motion carried unanimously.

### **ATTEST:**

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Cynthia J. Patnode, City Clerk

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Kent Koch, Mayor