

City of Loretto
Minutes of Special City Council Meeting
279 N. Medina Street, Council Chambers
Telephonic Meeting
October 6, 2020

1. CALL TO ORDER

Mayor Koch called the meeting to order at 7:00 p.m.

Koch stated this is a special meeting as permitted under Minnesota's Open Meeting Law, Minnesota Statutes Section 13D.04, subdivision 2, because it is being held outside of the regular meeting schedule.

Koch stated that Clerk Treasurer Schneider is physically present at the regular meeting location at City Hall, but all Council Members, Staff and the City Attorney are participating through telephonic means pursuant to Minnesota Statutes Section 13D.021.

Koch asked all members of the Council to identify themselves for the record. Members present included Mayor Kent Koch, Council Members Brenda Daniels, Melissa Markham, Eric Riley, and Brian Sevigny.

Koch asked all staff members to identify themselves for the record. Staff present included City Attorney Jared Shepherd, Public Works Director Jeff Leuer and City Clerk Treasurer Mary Schneider. Wenck Engineer Peter Daniels was also connected telephonically.

Koch verified that all Council Members and staff could hear one another and can hear all discussion and testimony.

Koch noted that members of the public have been provided notice of this meeting and the ability to participate by calling in to the teleconferencing system. Koch asked the public to continue to monitor the City's website for information on future meetings, which will include information on submitting public comments and monitoring the meetings through call-in numbers and Zoom meeting links.

There were no people from the public monitoring the meeting.

2. PLEDGE OF ALLEGIANCE

3. ACTION/PLANNING

- a. Resolution 2020—31, Wastewater PSIG Signature Authorization
City Attorney Jared Shepherd presented a revised Resolution 2020-31, Wastewater PSIG Signature Authorization. The revised version showed updated numbers based on information provided earlier in the day by the Public Facilities Authority. Shepherd stated the Resolution lays out the estimated project costs and funding sources for the project. The Resolution also authorizes the Mayor and City Clerk to execute the PSIG agreement on behalf of the City. Shepherd briefly went over a sample PSIG agreement with the Council.

Wenck Engineer Peter Daniels noted the PSIG funding the City has been awarded is from previous years' bonding bills, so is not connected to the 2020 Legislative Bonding Bill.

On a motion by Sevigny, seconded by Daniels, to adopt Resolution 2020-31, A RESOLUTION AUTHORIZING CITY OFFICIALS TO EXECUTE A POINT SOURCE IMPLEMENTATION GRANT

AGREEMENT ON BEHALF OF THE CITY OF LORETTO FOR THE 2020 WASTEWATER LIFT STATION AND FORCEMAIN PROJECT with redline amendments to reflect updated financial estimates.

A vote was taken by roll call. Motion carried unanimously.

Shepherd noted the plan is to finalize and execute the PSIG agreement by the end of October.

b. Resolution 2020-32, Accepting Wastewater Project Bid

Wenck Engineer Peter Daniels stated the Wastewater Project bid opening was on October 1st. There were eight responsible bids, the lowest by Minger Construction at \$827,775. Daniels stated the bids overall came in considerably lower than the ones received one year ago.

On a motion by Sevigny, seconded by Markham, to approve Resolution 2020-32, A RESOLUTION ACCEPTING BIDS AND AWARDING CONTRACT FOR THE WASTEWATER MANAGEMENT PROJECT. A vote was taken by roll call. Motion carried unanimously.

c. Resolution 2020-33, September CARES Expenditures

On a motion by Sevigny, seconded by Daniels, to approve Resolution 2020-33, A RESOLUTION ALLOCATING CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY ACT FUNDS (Known as the CARES Act Funds) TO LOCAL GOVERNMENT ACTIVITIES.

A vote was taken by roll call. Motion carried unanimously.

d. CARES Funding Allocations

On a motion by Sevigny, seconded by Riley, to approve the purchase of public works radios for \$11,258.80 and City Hall cubicle divider for \$789.00.

A vote was taken by roll call. Motion carried unanimously.

On a motion by Riley, seconded by Daniels, to allocate \$10,000.00 to the Loretto Fire Department for the purchase of CARES related expenditures.

A vote was taken by roll call. Motion carried unanimously.

Clerk Treasurer Schneider stated that agreements for the Fire Department CARES allocation and the Voice Over IP service will be ready for consideration at the October 13th regular city council meeting.

Public Works Director/Fire Chief Jeff Leuer thanked the Council on behalf of the Fire Department.

4. ADJOURN

On a motion by Markham, seconded by Daniels, to adjourn at 8:14 p.m.

A vote was taken by roll call. Motion carried unanimously.

ATTEST:

Mary K. Schneider, City Clerk-Treasurer

Kent Koch, Mayor