

City of Loretto
Minutes of Regular City Council Meeting
279 N. Medina Street, Council Chambers
October 13, 2015

1. CALL TO ORDER/SET AGENDA

Mayor Koch called the meeting to order at 7:00 p.m.

Members present: Mayor Kent Koch, Council Members Brenda Daniels, Cari Girk, Henry Pepin and John Neumann.

Also present: Public Works Director Jeff Leuer, City Attorney Paula Callies, Medina Police Chief Ed Belland, City Clerk Treasurer Mary Schneider.

There was one person in the audience.

The agenda was approved with the following changes:

- Remove **Action e. Personnel Policy Amendment – Staff Benefits**

2. APPROVE MINUTES

On a motion by Girk, seconded by Pepin, to approve the September 8, 2015 City Council Meeting Minutes as submitted.

Motion carried unanimously.

3. MEDINA POLICE REPORT

Chief Belland gave the September police report, stating there were one hundred sixteen contacts, ninety of those were general patrols. There were eight traffic contacts, two medical, one house fire, two suspicious person checks, one third-degree DWI and one property damage. Belland reported the department is down one officer and is in the hiring process currently.

Belland addressed the Emergency Management Plan amendment, stating there are eighteen cities who share this common plan which first came into effect in 1997. Belland noted state law mandates the inclusion of certain annexes to the plan. Belland reviewed the amended plan with Council. No action taken.

4. PRESENTATIONS

- a. Tammy Omdal, Senior Vice President, Northland Securities
Ms. Omdal gave a brief presentation on the general process, requirements and timelines of municipal bonding.

5. CONSENT AGENDA

- a. Resolution 2015-17, Fun Fest Donations
- b. Resolution 2015-18, Hennepin County Pictometry User Agreement

On a motion by Neumann, seconded by Pepin, to approve the CONSENT AGENDA as submitted.
Motion carried unanimously.

6. ACTION/PLANNING

- a. Ordinance 2015-01, Sunday On-Sale Liquor Sales

On a motion by Koch, seconded by Girk, to approve Ordinance 2015-01, AN ORDINANCE OF THE CITY OF LORETTO, MINNESOTA, AMENDING SECTION 906:00 REGARDING TYPES OF LIQUOR LICENSES.

Motion carried unanimously.

- b. Resolution 2015-19, Emergency Management Plan

Council consensus was to review the amended Emergency Management Plan and bring back comments to the November 10th council meeting.

c. Resolution 2015-20, Hennepin County Youth Sports Facility Grant

Council discussed the project proposed by the LCAA, the installation of synthetic turf infield at the Arnold Klaers Baseball Field, noting the Hennepin Youth Sports Facility grant is a matching grant. Mayor Koch stated the LCAA has committed to raising the full amount of matching funds that would be required by the City, estimated at \$159,500.

Council Member Neumann stated he believes there are other projects that would be of higher priority, including upgrades to the buildings. Koch noted the grant criteria limits the projects that are eligible.

Council Member Pepin stated he would like to see financial commitments that the LCAA has that shows their ability to finance the project. Koch noted the City would have the opportunity to request that information from the LCAA if the grant is awarded and before the City entered into an agreement with the Hennepin Youth Sports Facility Grant Program.

On a motion by Koch, seconded by Daniels, to approve Resolution 2015-20, A RESOLUTION OF THE CITY OF LORETTO TO BE THE LOCAL GOVERNMENT UNIT (LGU) FOR THE LORETTO COMMUNITY ATHLETIC ASSOCIATION TO APPLY FOR THE HENNEPIN YOUTH SPORTS FACILITY GRANT.

Motion carried, Pepin and Neumann opposing.

d. Quiet Zone

City Attorney Callies noted that at the September council meeting the Council questioned whether the City could hold a special election to find out if Loretto residents wanted to fund the Quiet Zone. Callies stated cities are not authorized to hold special elections to obtain advice from the public concerning this type of decision.

Council Member Girk stated she did an informal polling of residents at the Fun Fest and noted those who live in the Highlands neighborhood were not in favor of spending money on the Quiet Zone and those in the Ponds neighborhood were in favor.

Mayor Koch stated he would like to reach out to the cities of Medina and Independence to see if they are interested in joining Loretto in requesting state funding to get quiet zones at the Loretto and the Townline Road crossings. Council agreed to this by consensus.

~~e. Personnel Policy Amendment — Staff Benefits~~

f. Met Council System Statement

Mayor Koch noted the Met Council System Statement was received by the City on September 21st and the City has sixty days to dispute any contents of the statement. This System Statement will guide the Comprehensive Plan amendment process for the City. Clerk Treasurer Schneider noted City Engineer Torve reviewed the System Statement and noted one inconsistency, that being the forecast of increased households by thirty by 2040. Schneider stated City Planner Kirmis also reviewed the System Statement and reported he had no issues that he felt needed to be disputed.

Council reviewed the statement. No action taken.

g. Northwest Trails Gift Certificate

On a motion by Koch, seconded by Neumann, to award the Northwest Trails Gift Certificate to Tom Van Beusekom and Susan Rae in appreciation for their volunteer commitment to the city. Motion carried unanimously.

7. INFORMATIONAL ITEMS

a. Fun Fest Planning Update

Clerk Treasurer Schneider reported the Fun Fest was a success and noted no city budgeted funds were needed as donations covered all the expenses of the event. Schneider reported the planning committee met to discuss ideas for next year including more activities for teens and adults; start ballgame one hour earlier; more time for between inning shenanigans during the ballgame. Council reviewed the number of hours spent by staff working on the Fun Fest. Council thanked Schneider for chairing the event and the Fun Fest Planning Committee for their hard work.

b. Hennepin County Organics Grants

Clerk Treasurer Schneider reported the City was awarded an organics recycling grant from Hennepin County in the amount of \$495. Schneider noted this is a new grant from Hennepin County specifically for organics recycling and the award was based on the number of Loretto residents who participate in the Blue Bag Organics recycling program. Council reviewed ideas of how to use the grant funds. No action was taken.

8. MONTHLY REPORTS

a. City Hall

1) Complaint/Concern/Request/Suggestion

No items were brought forward.

2) Donation Application

Council reviewed a donation application from a local community member to donate a blue spruce tree to be used as the Holiday Tree for Loretto. Clerk Treasurer Schneider reported staff inspected the tree and found it would not be a good fit for these purposes.

b. Streets

No items brought forward.

c. Water

No items brought forward.

d. Wastewater

1) Future Hookup Options Update

Public Works Director Leuer reported there was a meeting with representatives from Loretto, Medina, Greenfield and Independence to discuss the possibilities of Loretto hooking up to the Tri-City sewer line. Leuer stated there are many variables that will need to be figured out. Leuer noted there will be a meeting with these cities and the Met Council in early November to discuss these issues.

e. Parks

No items brought forward.

f. Stormwater

No items brought forward.

9. FINANCIAL

a. October Bills

On a motion by Koch, seconded by Pepin, to approve electronic check numbers 2136E-2161E and paper check numbers 21337-21377 for a grand total of \$92,851.14. Motion carried unanimously.

b. Monthly Balance Sheet

Council reviewed.

No action taken.

- c. Quarterly Reports
Council reviewed.
No action taken.

10. OTHER

Mayor Koch noted there will be a meeting of the Northwest Hennepin League of Municipalities on October 14th.

Council Member Neumann brought up a discussion on starting the city council meetings with the Pledge of Allegiance. There was a brief discussion.

On a motion by Neumann, seconded by Koch, to start the Loretto city council meetings with the Pledge of Allegiance.

Motion carried, Girk opposing.

11. ADJOURN

On a motion by Neumann, seconded by Daniels, to adjourn at 8:31 p.m.

Motion carried unanimously.

ATTEST:

Mary K. Schneider, City Clerk Treasurer

Kent Koch, Mayor