

City of Loretto
Minutes of Regular City Council Meeting
279 N. Medina Street, Council Chambers
September 8, 2015

1. CALL TO ORDER/SET AGENDA

Mayor Koch called the meeting to order at 7:02 p.m.

Members present: Mayor Kent Koch, Council Members Brenda Daniels, Cari Girk, Henry Pepin and John Neumann.

Also present: Public Works Director Jeff Leuer, City Attorney Paula Callies, Medina Police Officer Kevin Boecker, City Utility Clerk Connie Scheibe.

There were two people in the audience.

The agenda was approved with the following changes:

- Add **Sunday Liquor License Time Change** as **Informational item a.**
- Add **Quiet Zone** as **Informational item b.**
- Move the original informational items down accordingly.

2. APPROVE MINUTES

On a motion by Neumann, seconded by Daniels, to approve the August 11, 2015 City Council Meeting Minutes as submitted.

Motion carried unanimously.

On a motion by Neumann, seconded by Daniels, to approve the August 18, 2015 City Budget Workshop notes as submitted.

Motion carried unanimously.

3. MEDINA POLICE REPORT

Officer Kevin Boecker presented the August police report to the council members. Council reviewed. No action taken.

4. CONSENT AGENDA

- a. Resolution 2015-14, Fun Fest Donations
- b. Caricature Artist Engagement Contract
- c. LMCC Budget Approval

On a motion by Koch, seconded by Girk, to approve the CONSENT AGENDA as submitted.

Motion carried unanimously.

5. ACTION/PLANNING

- a. Resolution 2015-15, Certifying Delinquent Utilities

On a motion by Girk, seconded by Neumann, to approve Resolution 2015-15, A RESOLUTION DIRECTING DELINQUENT UTILITY CHARGES BE PLACED ON THE 2015 PROPERTY TAX ROLLS.

Motion carried unanimously.

- b. Budget Discussion

- 1) Personnel Policy Amendment

Council reviewed. No action taken.

2) Newsletter Options

On a motion by Pepin, seconded by Girk, to approve printing the city newsletter in color and sending paper copies to all residents and businesses all four quarters starting in 2016. Motion carried unanimously.

3) Resolution 2015-16, Setting Proposed Budget and Levy

On a motion by Koch, seconded by Daniels, to approve Resolution 2015-16, A RESOLUTION SETTING THE 2016 PROPOSED GENERAL FUND BUDGET AND APPROVING THE PROPOSED 2015 PROPERTY TAX LEVY, COLLECTIBLE IN 2016.

Motion carried unanimously.

c. Hennepin County Organics Grant Application

Council reviewed options prepared by Clerk Treasurer Schneider. No action taken.

d. Northwest Trails Gift Certificate

Council directed Utility Clerk Scheibe to have this item placed on the October 13th city council agenda.

6. INFORMATIONAL ITEMS

a. Sunday Liquor License Time Change

On a motion by Koch, seconded by Neumann, directing City Attorney Callies to prepare an ordinance to change the Sunday hours allowed to sell liquor to match the current state law. Motion carried unanimously.

b. Quiet Zone

Council Member Girk stated she would like to get feedback from Loretto residents on whether they want the Council to move forward with pursuing a quiet zone for the Loretto crossing. Girk volunteered to draft a survey question and bring it to the October 13th council meeting for approval.

c. Fun Fest Planning Update

Utility Clerk Scheibe reported on Fun Fest planning, stating the public works crew is working to get the fields ready for the event. Recycling carts will get marked with signs to help distinguish them as 'RECYCLING ONLY'. There will be a planning committee meeting on Thursday, September 10th to set final details of the event.

d. Clean Water Fund Grant Update

Mayor Koch reported the City has received the MPCA grant funds in the amount of \$9,832.65 for wellhead protection efforts, including security and fencing at the well house.

e. MPCA Clean Water Revolving Fund – 2016 Project Priority List

Public Works Director Leuer reported the City is now at priority number twenty-eight on the project priority list for the Clean Water Revolving Fund. Leuer noted the City moved up three points which keeps Loretto in position to be able to get financing and/or grant funding for the sewer/lift station project.

7. MONTHLY REPORTS

a. City Hall

1) Complaint/Concern/Request/Suggestion

Council reviewed a complaint regarding the private hydrant at 230 St. John's Street not getting flushed in August. Council directed Public Works Director Leuer to flush the hydrant on city property that is just up the line from the private hydrant.

b. Streets

No items brought forward.

c. Water

Public Works Director Leuer stated he is working with the city engineer to investigate the cost of replacing about four hundred to five hundred feet of water main line at Albert Street. Leuer noted there have been five breaks in four years in this area. Leuer stated the lines are about sixty-five years old. Leuer also noted the soil in that area has a high acid level, which also contributes to the breakdown of the lines. Replacing the water line would necessitate replacing the street as well.

d. Wastewater

Public Works Director Leuer reported there is a meeting planned with the MPCA on Monday, September 21st to discuss Loretto's wastewater options.

e. Parks

1) Hennepin County Youth Sports Grant

Mayor Koch reported the deadline to apply for the Hennepin County Youth Sports facility grant is November 2nd, 2015. Koch noted there is now a facility grant, a playground grant and the bi-annual equipment grant available through the Hennepin County Youth Sports program.

f. Stormwater

No items brought forward.

8. FINANCIAL

a. September Bills

On a motion by Koch, seconded by Neumann, to approve electronic check numbers 2111E-2135E and paper check numbers 21292-21336 for a grand total of \$65,941.45.
Motion carried unanimously.

b. Monthly Balance Sheet

Council reviewed.
No action taken.

9. OTHER

No items brought forward.

10. ADJOURN

On a motion by Girk, seconded by Daniels, to adjourn at 8:23 p.m.
Motion carried unanimously.

ATTEST:

Mary K. Schneider, City Clerk Treasurer

Kent Koch, Mayor