

City of Loretto
Minutes of Regular City Council Meeting
January 8, 2013

OATH OF OFFICE

City Clerk Travis Rosin gave the oath of office to Mayor Kent Koch, Council members Hank Pepin and Cari Girk

CALL TO ORDER

Mayor Koch called the meeting to order at 7:00 p.m. Members present: Mayor Kent Koch, Council members Hank Pepin, Cari Girk, John Neumann, and Tom Pedersen. Also present: City Clerk Travis Rosin, Public Works Director Jeff Leuer, City Attorney Paula Callies, and Medina Police Chief Ed Belland.

There was a packed city hall with citizens attending for different issues on the agenda.

SET AGENDA

The agenda was approved as submitted:

APPROVE MINUTES

On a motion by Neumann, seconded by Pedersen, to approve the December 11, 2012 Minutes as submitted.

Council Members Girk and Pepin abstained.

MEDINA POLICE REPORT

Chief Belland informed the Council of activities in December.

Chief Belland will be at training for two months.

No action taken.

RESOLUTION 2013-01 Annual Appointments

On a motion by Neumann, seconded by Pedersen, to approve RESOLUTION 2013-01 , A RESOLUTION RELATING TO THE ORGANIZATION AND ANNUAL APPOINTMENTS FOR THE CITY OF LORETTO FOR 2013. The council went through and discussed items and appointed members to various commissions.

Motion carried unanimously.

RESOLUTION 2013-02 RAC Committee Appointments

Renew appointments for resident Deb Johnson, Clark Lohr and council member Cari Girk

On a motion by Koch, seconded by Pedersen, to approve RESOLUTION 2013-02, A RESOLUTION TO APPROVE RAC COMMITTEE APPOINTMENTS. Members of the committee were thanked for their interest.

Motion carried. Council member Girk abstained.

RESOLUTION 2013-03 RAC Lions Community Sign

On a motion by Koch, seconded by Pepin, to approve RESOLUTION 2013-03, A RESOLUTION TO APPROVE AN ELECTRONIC SIGN DONATED TO THE CITY BY THE LIONS CLUB, mayor Kent Koch agreed the resolution was specified and clear in how the sign would be accepted and installed. There was no other discussion from other council members. Motion passed unanimously.

RESOLUTION 2013-04 Open Book Meeting

On a motion by Neumann, seconded by Girk, to approve RESOLUTION 2013-04, A RESOLUTION TO APPROVE the Open Book meeting for Wednesday April 24, 2013 from 5:00 to 6:30 PM at City Hall which is held by the Hennepin County Assessors. Motion carried unanimously.

RESOLUTION 2013-05 Empire Cycle Interim Use Permit

On a motion by Koch, seconded by Neumann to hold a public hearing on the Interim Use Permit for Empire Cycle at the February City Council meeting. Motion Carries Unanimously.

Discussion from Council: First item discussed by Council members was the issue of ten years or twenty four months for length of the permit. Councilman Neumann supported five years while other council members supported ten years or six months for the permit. Consensus was built around ten years for the permit. Council also discussed the one year notice with owners of the business. The main concern for council on one year notice would be buying the property and then be constrained from developing. Any Interim Use Permit has to go through a public hearing. Council agreed on a change to 8 AM for Saturday business hours.

RESOLUTION 2013-06 Woodstove Complaints

No recent complaints.

No action taken by council on this matter.

REDEVELOPMENT COMMITTEE ITEMS

RAC committee member Clark Lohr began the presentation of history for the redevelopment project. Two years ago a grant of \$34,000.00 was awarded to the RAC committee, part of the grant was committed for \$9000.00 in participation. The redevelopment area is made of five separate parcels. Site plan highlights included third story development would be developer driven and the RAC committee does not want parking space given up for square footage of the building. Clark Lohr informed the city council of clay pulled from boring samples taken at the site. Market appraisals were given in the presentation for each of the five parcels of property. RAC will come back with written costs for the brochure costs of Printing. A complete acquisition plan needs to be presented before any official action can be taken. This would be done by Becky Kurtz. Council will consider further action at a later meeting.

INFORMATIONAL ITEMS

Holiday Train Update

Successful year with 1,085 lbs of food collected and \$17,162.28 cash donated which benefits the surrounding food shelves. The Council thanked the committee for their hard work and Mary Schneider who chaired the committee.

Great volunteer efforts were made by the Loretto Fire Department, Medina Police Reserves and various other Police Reserve Officers, along with local businesses and organizations.

Holiday Light Contest

The following are the winners of the Holiday Lighting Contest: First place is Hank Pepin at 152 Creekview Lane; Second place is Tom & Alicia Pedersen at 180 Creekview Lane and third place went to Loren Cec Vieau at 180 Meadow Drive. The Neighborhood lighting was won by the Highland Area. There was an additional prize from Snap Fitness for a three month membership. The prize was added onto 3rd place.

Property Casualty Report

The property dividend amount was for \$3,112.00

Fire Contract

On a motion by Koch, seconded by Girk, to accept a retroactive Fire Contract until March 31, 2013.

Council member Pepin Abstained

There was a discrepancy with the Fire Contract which was approved for different ending dates and rates in the December meeting. Attorney Callies expressed advice for retroactively agreeing to the contract.

MONTHLY REPORTS

City Hall

On a motion by Neumann, seconded by Pedersen, to approve Mary at twenty hours and leave Travis maximum hours at twenty seven for two months.

Motion carried unanimously.

City Clerk Travis Rosin brought up the amount of hours needed to work through this transition period. Mayor Kent Koch stressed staying within the budget on the amount of hours needed to get all the work done. Council members Pedersen and Neumann emphasized more hours to compensate for the lack of experience in these positions.

******* The Attorney was dismissed at 9:17 p.m. *******

Streets

Street Sweeping

No items brought forward.

Water

No items brought forward.

Wastewater

No items brought forward.

Parks

Putting Community sign up on Wednesday and the computer comes in to be set up on Friday. The city electrician will be hooking the sign up. Time, Temperature, and welcome to Loretto will be on the sign at first.

Storm water

No updates for the Stormwater section.

FINANCIAL

Review of final bills and last payroll for 2012

Approve check #'s 1311E- 1330E and #20076-20101 (Void # 20091) totaling \$33,904.96 for December year end 2012

Year end bills were approved at the December 11th Council meeting.

January Bills

On a motion by Koch, seconded by Pepin, to Approve check #'s 10331E- 10335E and #20102-20112 totaling \$42,289.29.

Motion carried unanimously.

Monthly Balance Sheet

Mayor Kent Koch noted that all major funds were in the black.

ADJOURN

On a motion by Pedersen, seconded by Girk, to adjourn at 9:30 p.m.

Motion carried unanimously.

ATTEST:

Travis Rosin, City Clerk

Kent Koch, Mayor