

City of Loretto
Minutes of Regular City Council Meeting
April 9, 2013

CALL TO ORDER

Mayor Koch called the meeting to order at 7:00 p.m. Members present: Mayor Kent Koch, Council members Cari Girk, Hank Pepin, John Neumann, and Tom Pedersen. Also present: City Clerk Travis Rosin, Public Works Director Jeff Leuer, City Attorney Paula Callies, and Medina Police Chief Ed Belland.

There were approximately eleven people in the audience.

SET AGENDA

The agenda was approved with the following addition:

- under Action Item #3 Hennepin County Youth Sports Grant Agreement
- under Action Item #4 LCAA Donation of portable storage unit.
- under Informational Item #3 is RAC update
- under Informational Item #4 Beyond the Yellow Ribbon update

APPROVE MINUTES

On a motion by Pepin, seconded by Neumann, to approve the March 12, 2013 Minutes as submitted.

Motion carried.

Kent Koch Abstained.

MEDINA POLICE REPORT

Officer McGill & Chief Belland informed the Council of activities in March.

There was a complaint from Elite Cleaners over parking access during evening business hours.

The city lost a couple bobcat forks, and there was a mail theft at Sunnyridge apartments. Jeff Leuer asked about the one way and if the police had caught anyone lately.

No action taken.

RESOLUTION 2013-08 THROUGH 2013-09

Ballpark Wedding Request

Discussion from Council

A policy was formulated from samples provided by City Attorney Callies.

The Committee working on the policy included Clerk Rosin, Councilmen Neumann and Pepin. Attorney Callies suggested making any revisions at the meeting and then finalize the policy contract with a motion. There were a couple of items changed in the contract including sound to be turned off at 12:00 am, and time frame for availability.

Council decided to take out time frame for availability. If the schedule is full for that day then the ballpark is not available. Council decided to set a \$125.00 Fee for resident requests

and \$250.00 Fee for non-residents. Councilman Neumann wanted the name ARNOLD KLAERS FIELD/SOFTBALL COMPLEX as the standard name in this contract.

On a motion by Neumann, seconded by Girk, to approve the ballpark Policy/Contract for Arnold Klaers Field/Softball Complex.

Motion carried unanimously.

RESOLUTION 2013- 08

Resolution 2013-08 approving renting of the Arnold Klaers Field/ Softball Complex.

The sound deadline was changed to reflect 12:00 am and the field lights should be turned off by 1:00 am.

On a motion by Girk, seconded by Pepin, to APPROVE A RESOLUTION 2013-08 APPROVING renting of the ARNOLD KLAERS FIELD/SOFTBALL COMPLEX.

Motion carried unanimously.

Loretto Fire Contract

Council reviewed the contract electronically over the weekend, before council meeting and looked for direction from Mayor Kent Koch and City Attorney Callies. City Attorney Callies commented that the document looked good. There were no objections from her regarding this contract. The main issue was five different cities agreeing to this contract. The city of Loretto had budgeted \$37,314.00 dollars for this contract in the 2013 Budget. There was no discrepancy with those numbers.

On a motion by Koch, seconded by Neumann, to APPROVE THE LORETTO FIRE CONTRACT.

Motion Carried.

Pepin abstained.

Council thanked Fire Chief Jeff Leuer

Hennepin County Youth Sports Grant

Hennepin County has awarded \$1550.00 Dollars for two baseball pitching screens. The grant agreement contract is a very basic contract as described by Mayor Kent Koch. City Attorney will look over the contract and upon her approval can be executed by City Clerk Rosin.

On a motion by Koch, seconded by Pepin to APPROVE THE HENNEPIN COUNTY GRANT AGREEMENT. Based on approval from Attorney Callies.

Motion carried unanimously.

LCAA Donation Portable Unit Resolution 2013-09

This was a donation from the LCAA for a portable storage unit near the baseball field. Mark Lenz our insurance agent needed the size of the unit, what was to be stored inside of this unit and where on the property it was to be located. Mainly baseball field equipment

would be stored inside of this storage unit. This storage unit is a temporary structure and could be moved if necessary.

On a motion by Pepin, seconded by Neumann to APPROVE THE LCAA PORTABLE STORAGE UNIT DONATION.

Motion carried unanimously.

INFORMATIONAL ITEMS

Smoke issue at 226 Saint John's Street

City Clerk Rosin presented a memo from the League of Minnesota Cities as an informational item which council could review and discuss. The owner of 226 Saint John's Street Gary Koecheler was in attendance for the meeting. Councilman Neumann stated that he met with both Mr. Koecheler and Mr. Pivec on two separate occasions. Councilman Neumann stated that hours of operation could be changed or an apparatus could be possibly added on to reduce the smoke. Councilman Neumann emphasized Mr. Koecheler should make modifications to his woodstove before this fall and that this problem should not come up again in the fall or winter for the city to resolve. Councilmember Neumann reiterated nuisance calls from Mr. Pivec shouldn't be minimized and Mr. Koecheler must take steps to alleviate smoke issues within the city. Discussion on this issue centered on whether this was a public or private issue. Kent suggested working with both businesses Gary's Diesel and West Hennepin Auto. Councilwoman Girk said she was concerned with the smoke and how it has affected her. Gary Koecheler stated he has been working with Archie to have an extra chamber added to reduce the smoke. Councilman Neumann stated that any green treated wood, furniture or miscellaneous items should not be around the woodstove area. City Clerk Rosin also notified Mr. Koecheler of filing Littering reports once a piece of wood was dropped off. He would need to notify the police of this littering on his property. Councilman Pepin stated that an ordinance action plan should be discussed going forward for all businesses in Loretto. Woodstoves are not grandfathered in if an ordinance is adapted. This was confirmed by the LMC.

MPCA Permit Compliance Summary

This informational item has to go before Council to show the city complied with wastewater regulations setup through the MPCA. The city didn't have any violations in 2012. Council thanked Jeff for all the great work done by our Public Works department.

REDEVELOPMENT COMMITTEE ITEMS

Councilwoman Girk provided an update from the RAC committee, stating brochures were going out in a couple of weeks. Phase 1 Environmental Site Assessment still needs the ok from two property owners to survey the entire site for redevelopment.

Beyond the Yellow Ribbon update

Councilman Neumann attended a Beyond the Yellow Ribbon Committee meeting and wanted to provide council with an update of the meeting. This is a program to help families of soldiers while they are being deployed for tours of duty. It is a community support system for soldier's families. Loretto is involved with the Delano area. Council wanted this group's mission put into Loretto's next newsletter and website. Councilman Neumann will continue to attend meetings as his schedule permits.

MONTHLY REPORTS

City Hall

A. Complaint at 350 Medina Street Woodstove Smoke

There was a complaint for 350 Medina Street North as smoke was blowing across the street. City Clerk Rosin notified city enforcement officer Loren Koenen of this complaint and would be notifying A-Z of this infraction.

B. Tables

City Clerk Rosin updated Council on the type of tables staff was looking to purchase. Council had no objections to the type or color of these tables.

Streets

A. City Beautification

Mary and Jeff have been working on this issue and are bringing it forward for council to approve an additional amount of \$1200.00 dollars from the Street fund account. Direction from council at the last council meeting was to look into big planters for city beautification. The city has volunteers ready to water the plants for the coming season. Council was presented with a map of where these planters would go throughout the city. All planters are within the setback area for legal compliance. Six feet from the face of the curb and two feet off the bike path are the required setbacks without a permit for Hennepin County. The planters wouldn't interfere with winter snowplowing. With the additional \$1200.00 dollars in city funds, the total amount of planters could come to six. Council wanted to get the entire project done in one shot.

On a motion by Neumann, seconded by Pepin to APPROVE AN ADDITIONAL \$1,200.00 DOLLARS FOR PLANTINGS OF THE POTS FROM THE STREETS FUNDS.

Motion carried unanimously.

******* The Attorney was dismissed at 8:05 p.m. *******

B. Chippewa Road is being paved by the city of Medina and they will be bringing Loretto's portion for paving to city soon. Rough estimates were around \$32,000.00 dollars.

Water

No items brought forward.

Wastewater

There will be a meeting with Met Council and city staff to discuss the pipeline coming up from Maple Plain. The meeting will take place in early May.

Parks

Park review will be held in June upon the request of Councilman Pepin.

Storm water

No items were brought forward.

FINANCIAL

April Bills

On a motion by Koch, seconded by Pepin, to approve check Electronic checks #1390-1401 and 1406-1416 totaling \$21,717.96; The paper checks #20170-20195 totaling \$17,862.47
The grand total for bills in April was \$39,580.43
Motion carried unanimously.

Council wanted staff to look into refinancing our Water Station.

ADJOURN

On a motion by Neumann, seconded by Girk, to adjourn at 8:30 p.m.
Motion carried unanimously.

ATTEST:

Travis Rosin , City Clerk

Kent Koch, Mayor