

City of Loretto

279 N. Medina Street, Suite 260
PO Box 207, Loretto, MN 55357
mschneider@ci.loretto.mn.us
Phone: 763-479-4305 fax: 763-479-2685

FIELD RESERVATION REQUEST FORM

FIELD RESERVATION REQUEST FORM For use of the Athletic Complex fields - 700 Medina Street N

For field reservations at the Loretto Athletic and Recreational Complex (see map next page), fill out the form below and submit to Loretto City Hall. Email the completed form to mschneider@ci.loretto.mn.us. You will be contacted by city staff if/when your reservation has been accepted. The city of Loretto reserves the right to cancel/reschedule any scheduled use due to field conditions.

Reservations for the ARNOLD KLAERS BASEBALL FIELD are handled by the LCAA, through an Operations and Maintenance Agreement with the City. Contact Herb Koch: 763-286-7132 or hskoch@hskoch.com

Submitting this form does not constitute an agreement and does not guarantee your reservation. If you have questions, call or email City Hall (see contact information in the header of this form.)

Name of Renter: _____ Organization: _____ Activity: _____

Mailing Address: _____

Contact Person: _____ Phone: _____ Cell Phone: _____

Email address: _____

Please fill out the form below (or attach complete schedule).

Field map can be found at the end of this document.

Dates requested: _____

Field/base length requested:

Harry Smith Field Base length: 60' 65'

Mound distance: _____ feet

Bob Koch Field Base length: 60'

Mound distance: _____ feet

Phil Tabery Field Base length: 60'

Mound distance: _____ feet

Dates/times requested: _____

FEE SCHEDULE

Field use fees are based on a 2 hour time slot. If additional time is needed, you will be charged for an additional 2 hour time slot.

Softball/baseball Game (field will be chalked and dragged)	\$44/field
Softball/baseball Practice	\$25/field
Tournaments/Leagues	Fees calculated on case by case basis - you will be contacted by city staff
On-call fees for redragging/chalking fields between games on nights and weekends	\$100

Field rental inquiries for Harry Smith, Phil Tabery and Bob Koch Fields should be directed to City Clerk Mary Schneider: mschneider@ci.loretto.mn.us

Loretto Field Map

Field rental inquiries for Arnold Klaers Field should be directed to the LCAA/Herb Koch: hskoch@hskoch.com

Batting
Cages

Harry Smith Field
60' or 65' base lengths

Phil Tabery Field
60' base lengths

Bob Koch Field
60' base lengths
(Infield size and outfield fence locations were updated in 2022 and are not shown accurately in this image.)

Arnold Klaers
Baseball Field

County Road 19