

City of Loretto

279 N. Medina Street, Suite 260

PO Box 207, Loretto, MN 55357

mschneider@ci.loretto.mn.us

Phone: 763-479-4305 fax: 763-479-2685

ZONING AMENDMENT ADDENDUM

Complete this form only if you are requesting a zoning amendment. Attach additional documentation as necessary and submit to the City Clerk along with a completed Planning and Zoning Application form.

Description of Zoning Amendment Requested:

Zoning History: Use this area to describe the zoning history of the property as well as any neighboring properties that are relevant to your request. Attach copies of ordinances authorizing any prior rezonings.

STANDARDS FOR ZONING AMENDMENTS

Loretto City Code 420:80 ZONING AMENDMENTS

Subdivision 1. An amendment to the text of the zoning code or zoning map may be initiated by the city council or by petition of the owners of not less than 50 percent of the land proposed to be rezoned and by the owners of at least 50 percent of the land within 350 feet of the land proposed to be rezoned.

Subdivision 2. Property owners wishing to initiate an amendment to the zoning ordinances shall fill out a zoning amendment application form signed by the property owner and submit it to the city clerk. An application for a zoning amendment shall be accompanied by the fee as established by the city council. A site plan must be attached at a scale large enough for clarity showing the following information:

- a) Location and dimensions of lot lines, buildings, driveways, and off-street parking spaces;
- b) Distances between buildings and front, side and rear lot lines; principal buildings and accessory buildings; and principal buildings on adjacent lots;
- c) Location of any signs, easements, underground utilities, septic tanks, tile fields, water wells, and similar features; and
- d) Any additional information as may be reasonably required by the city, including a survey.

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Subdivision 3. A date shall be set for a public hearing on the zoning amendment before the city council after the request has been received. Notice of the time, place, and purpose of the hearing shall be published once in the official newspaper not less than ten days prior to the public hearing. When an amendment involves changes in district boundaries, a similar notice shall be mailed at least ten days prior to the hearing to all owners of property located within 350 feet of the outer boundaries of the land proposed to be rezoned. The city council shall act upon the amendment within 60 days after receipt of a completed application, unless written notice of an extension is provided to the applicant, or the applicant agrees to the extension.

I understand the preceding standards for zoning amendments and hereby submit my application for a zoning amendment.

Applicant Signature _____

Date _____